



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Trustees of the Upton Town Library

**Meeting Day, Date, Time:** Monday, February 2, 2015 at 7:00 PM

**Location:** Little Town Hall on Second Floor

**Agenda:**

Open Meeting/Review Agenda

Business Session

- A. Meet with COA to Discuss Joint Construction Program
  - 1. Schedule
  - 2. OPM Interviews
  - 3. General
- B. Secretary Minutes
- C. Financial
  - 1. Treasurers Report
  - 2. FY 2016 Budget and Salaries
  - 3. Vouchers
- D. Trustee Issues
  - 1. Knowlton-Risteen Improvements
    - a. Status of Renovation
    - b. Status of Board of Health and Second Floor Space
    - c. Third Floor Book Storage
  - 2. Planning Grant for Library Construction
    - a. Needs Assessment and Building Program Status and Procedure Change to Include The Feasibility Committee
    - b. Feasibility Committee Site and OPM Status
  - 3. Trustees Term Expiration and Nomination Papers for Annual Election

**RECEIVED**

*By Kelly A McElreath at 1:35 pm, Jan 28, 2015*

Informational Session

- A. Audience Participation
- B. Director's Report and Concerns

**Town of Upton**

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**Massachusetts**

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C. Next Regular Meeting: March 26, 2015

Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**